



Job Description

Position Title: Maintenance Worker		Date: June 16, 2004	Revision: March 26, 2008
QSD 4.18 JOBID Feb. '97	Authorization		
President:		Human Resource Manager:	

General description

Performs skilled maintenance activities such as mechanical repairs and rebuilding equipment, plumbing, welding and minor electrical installation.

Functions

- Performs all job functions in such a manner that Company quality objectives and standards are met in order to ensure customer satisfaction.
- Tests, maintains, and evaluates equipment performance using instruments such as voltmeters and ohm meters.
- Checks and repairs pumps, fans, valves, and motors.
- Diagnosis and repairs issues with controllers, drives, automation and electrical systems.
- Adjusts, repairs, and replaces electrical and electronic & hydraulic components.
- Maintains records for all inspections, test repairs and preventative maintenance.
- Places orders for repair parts and inventories, completes related documentation.
- Maintains work area, and keeps area clean.
- Must be able to work all shifts when necessary.
- Performs other associated responsibilities as assigned.

Qualifications

- Demonstrated ability to work with hands and work in mechanically oriented situations following instructions of a supervisor: ability to work with little or no supervision, given proper instructions: ability to do heavy lifting: good general physical condition.
- Considerable knowledge of the occupational hazards and safety precautions of the trades involved.
- Trained and experienced in programmable logic controllers, servos, drives, automation, and electrical systems.
- Skilled in the care and use of tools and equipment used in the trades involved including hoists and forklifts, typically demonstrated by personal inventory of a full complement of maintenance tools & necessary instruments.
- In some instances travel will be required.
- Ability to detect defects in equipment and to make proper repairs or adjustments.
- Ability to interpret and work from electrical, hydraulic and pneumatic schematics.
- Two years' experience in industrial maintenance work which has involved electrical or mechanical trades.
- High school diploma or equivalent.
- Ability to read a minimum of 6 pt font held at arms length.
- Ability to add and subtract negative and positive integers.
- Ability to understand and use both English and metric units of measurement.
- Minimum age 18 years.
- Basic computer skills.



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Reasoning ability

Ability to apply common sense understanding to carry out detailed written or oral instructions.
Ability to deal with problems involving a few concrete variables in standardized situations.

Physical demands

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions.

While performing the duties of this job, the employee is regularly required to stand, walk, and use hands to finger, handle, or feel objects, tools, or controls. The employee frequently is required to talk or hear. The employee is occasionally required to reach with hands and arms and stoop, kneel, or crouch.

The employee must regularly lift and move up to 25 pounds, and occasionally lift and move up to 40 pounds. Specific vision abilities required by this job include close vision, peripheral vision, depth perception, and the ability to adjust focus.